

**2017 SUN Movement Global Gathering
Wrap Up Meeting SUN Executive Committee
9 November 2017, 17:00-18:00
Summary Report**

Participants

Executive Committee (ExCom)	SUN Movement Secretariat (SMS)
Shawn Baker, BMGF, (Chair) Abdoulaye Ka, Senegal, (Vice Chair) Francesco Branca, WHO Lawrence Haddad, GAIN Uma Koirala, CSA Nepal Lauren Landis, WFP Daysi de Marquez, El Salvador Tumaini Mikindo, CSA Tanzania Martha Newsome, Medical Teams Intl. Felix Phiri, Malawi Aslam Shaheen, Pakistan <i>Absent:</i> Fokko Wientjes, DSM	Gerda Verburg, Coordinator Sergio Teixeira Thahira Mustafa Marlen Schuepbach

Agenda

- Synthesize views on SUNGG17 and provide feedback to the Secretariat

Key take-aways

- Positive feedback on the overall organization of the 2017 SUNGG
- Meetings with SUN networks considered useful
- Need to strategize how Executive Committee can further intensify exchanges with networks
- ExCom retreat mid-January is an opportunity to review and discuss issues networks raised

Action points

Item	Timing	Responsible
- Executive Committee members to send 3 top take away messages from each network meeting and 3 top messages on overall Global Gathering (send to Shawn, Abdoulaye and Sergio)	20 Nov	All ExCom members
- Executive Committee members to complete Global Gathering evaluation survey	Asap	All ExCom members
- SMS to share ExCom meeting notes	Asap	SMS (Marlen)
- Prioritize agenda items for ExCom retreat	20 Dec	SMS/Chair

- Chair following up individually with all members regarding extension of ExCom membership	15 Dec	Chair ExCom
- Develop document regarding tenure and rotation of Executive Committee membership	30 Nov	SMS/ Chair ExCom
- SMS to prepare proposal for more regular interaction between Executive Committee and SUN Networks	30 Jan 2018	Sergio

Notes

On behalf of the Executive Committee, the Chair congratulated the SUN Movement Secretariat on the successful organization of the 2017 SUN Global Gathering. The Chair was pleased with the presence of the Executive Committee during the SUNGG. The meetings between the Executive Committee and the four SUN Networks were considered useful.

Concluding the week, a number of follow-up actions were agreed: Executive Committee members were invited to share their three top take-aways from each meeting with the Chair, and were encouraged to submit the SUNGG evaluation form. SMS will share the meeting notes with the Executive Committee. In view of the 2-day ExCom retreat coming up on 16-17 January 2018, prioritization of agenda items and overall preparation are required. The SUN Coordinator encouraged everyone to think about the expected outcome of the retreat, and suggested to look at how to further add value to the SUN support system.

With regards to Executive Committee rotation and extension of service, the Chair of the Executive Committee will follow up with each member individually in coming weeks, and suggested a document be developed to clarify details on rotation, as these are not specified in the existing stewardship document.

The SUN Coordinator and the ExCom Chair thanked the members of the Executive Committee for their active engagement during the Global Gathering.