

## Summary Note

### SUN Movement Executive Committee Meeting

Teleconference, 2<sup>nd</sup> May 2018

**Participants:** Shawn Baker (Chair), Tumaini Mikindo (Vice-Chair), Francesco Branca, Jane Edmondson, Maria-Bernardita Flores, Lawrence Haddad, Uma Koirala, Lauren Landis, Felix Phiri, Aslam Shaheen, Meera Shekar, Fokko Wientjes, Gerda Verburg, Armen Harutyunyan (representing Moin Karim)

**Apologies:** Abdoulaye Ka, Daysi de Marquez, Martha Newsome

**Observers:** Lindsey Wise (UNN), Maren Lieberum (SDN), Jonathan Tench (SBN), Anushree Rao (CSN), Edwyn Shiell (SMS), Elena Gaino (SMS), Sergio Teixeira (SMS), Patrizia Fracassi (SMS), Marek Gajdos (SMS), Alex Came (SMS), Marlen Schuepbach (SMS)

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SUN Network Facilitators were invited to join the call of the SUN Executive Committee for agenda items 1-5 as observers.

#### 1. Agenda and Updates from Chair

- The Chair provided an update on the appointment of the new Chair of the SUN Movement Lead Group. Ms. Henrietta Fore, Executive Director of UNICEF, was appointed by the UN Secretary-General on 9 March 2018.
- **Decision:** *The agenda of the call was approved, including additional items under AOB.*

#### 2. Updates from SUN Movement Coordinator

- The Coordinator informed about the priorities of the SUN Movement Secretariat (SMS) for 2018, and provided an update on the budget for the period 2018-2020. The Executive Committee Chair and Vice-Chair have reviewed and endorsed the SMS 2018 workplan and budget.  
**Action point:** *SMS to circulate SMS 2018 Workplan and Revised Multiyear Budget to all members of the Executive Committee for acknowledgement.*
- The minimum threshold of 3 million USD to launch the SUN Movement Pooled Fund has been reached. The first call for proposals has been launched on May 1<sup>st</sup>, 2018 with start date of grantees activities in mid-July.
- Following the request from the Executive Committee, SMS prepared MEAL analysis for SUN Countries on two focus areas: 1) Adolescent girls and women; 2) SUN Countries with high humanitarian risk levels. The briefs have been circulated by SMS on 25 April 2018.  
**Action point:** *Comments from Executive Committee members by 9 May 2018.*
- During the World Health Assembly SMS is hosting a “SUN Nutrition Hub” (21-25 May 2018) in the SUN Secretariat premises. A concept note has been shared with the Executive Committee on 16 April 2018. Executive Committee members are cordially invited to participate in events.

**Action point:** SMS to share Nutrition Hub programme with Executive Committee by 10 May 2018. Executive Committee members are invited to inform SMS about their WHA attendance and their interest in participating in Nutrition Hub events.

- The Coordinator shared her travel plan 2018 and invited Executive Committee members to see whether there are opportunities for joint country visits.

**Action point:** Executive Committee members were encouraged to consider a joint mission with the Coordinator to a SUN country, and – during their own travels to a SUN country – to meet with the SUN Government Focal Point in their function as SUN Executive Committee member.

- The Coordinator expressed appreciation for enhanced interaction with the SUN Networks and encouraged to continue fostering exchange and collaboration. She welcomed the Networks contributions to the briefs for her country visits.
- The recruiting process for the Director of the SUN Movement Secretariat is nearly concluded, the name of the new Director will be announced shortly.

### **3. Task Force update on progress and timeline of SUN Mid-term Review**

- The Task Force Lead, Lawrence Haddad, presented the steps taken in developing the Terms of Reference for the SUN Movement Mid-Term Review (MTR). Comments from Executive Committee, Networks and SMS have been incorporated. He reminded of the limited time available to conduct the MTR. A preliminary report is due by end August 2018 for the SUN Lead Group meeting in September 2018.

**Decisions:** Executive Committee endorsed the TORs for the SUN Movement Mid-Term Review (including minor amendments proposed at the call).

The Task Force is leading the MTR on behalf of the Executive Committee, and will keep the broader Executive Committee informed.

**Action points:** Lawrence Haddad to finalize TORs based on last comments received at the call. SMS to circulate final TORs to Executive Committee. SMS to reach out to MQSUN to get the Mid-Term Review process started.

### **4. Update from other Executive Committee Task Forces and Working Groups**

#### **(i) Multiple Burden of Malnutrition**

- Francesco Branca, Lead of the Task Force on scope of the SUN Movement addressing the multiple burden of malnutrition, presented the proposed scope of work. A roadmap will be developed. The envisaged outcome is a background document with recommendations.

**Action point:** Francesco Branca will circulate proposed scope to Task Force members for comment, then to broader Executive Committee. Set timelines.

**(ii) Nutrition Governance, Finance and Coherence – Vision 2025**

- The Co-leads, Lauren Landis and Jane Edmondson, informed the Task Force will need to take action and define a timeline. A question regarding secretariat support was raised.

**Action points:** *Prepare TORs for Task Force, timeline and define whether and what support is required.*

*Executive Committee Chair to link the Task Force Leads with SDN Working Group on Financing for Nutrition.*

**(iii) Resource Mobilization for SUN Support System**

- Shawn Baker, leading the Working Group guiding and supporting fund raising for the SUN Support System, presented the work undertaken so far. The Working Group has requested an update from the SUN Movement Secretariat and the Network Secretariats on their respective funding situations to get a clear picture and enable the Working Group to propose potential strategies and provide guidance on how longer-term funding security can be achieved. In his day job, the Chair of the Working Group has reinforced his efforts advocating for the SUN Movement.

**Action point:** *SMS and Network Secretariats providing an update on current funding situation to Working Group by 20 May 2018.*

**>> Decisions agenda item 4:** *Develop basic TORs for each Task Force/Working Group by 23 May 2018.*  
*Arrange initial meetings and agree on timelines. Based on the TORs, required support from secretariats can be defined.*

**5. Update and discussion on SUN Business Network membership review process**

- The SUN Business Network (SBN) updated the Executive Committee on its progress and the planned actions in the following areas: Review of SBN membership criteria; enforcement of SBN Principles of Engagement; obesity & NCDs; workforce nutrition commitments.

**Action point:** *Executive Committee members providing comments on the document to SBN Secretariat ([jtench@gainhealth.org](mailto:jtench@gainhealth.org)) by 16 May 2018.*

*SBN Secretariat revising document based on Executive Committee comments before WHA.*

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