

Summary Note

SUN Movement Executive Committee Meeting

Teleconference, 25 July 2018

Participants: Shawn Baker (Chair), Francesco Branca, Jane Edmondson, Moin Karim, Uma Koirala, Daysi de Marquez, Martha Newsome, Aslam Shaheen, Meera Shekar, Fokko Wientjes, Gerda Verburg

Apologies: Tumaini Mikindo (Vice-Chair), Maria-Bernardita Flores, Lawrence Haddad, Abdoulaye Ka, Lauren Landis, Felix Phiri

Observers: Purnima Kashyap (UNN), Jonathan Tench (SBN), Ellen Larby (CSN), Brenda Killen (SMS), Elena Gaino (SMS), Marlen Schuepbach (SMS)

SUN Network Facilitators were invited to join the call of the SUN Executive Committee as observers.

1. Agenda and Welcome Director SUN Movement Secretariat

- The agenda of the teleconference was presented and approved. Meera Shekar asked to include an update on the 'Japan Trust Fund to scale up nutrition investments' to the agenda.
- The new Director of the SUN Movement Secretariat, Ms. Brenda Killen, was welcomed to the Movement.

Decision: Agenda approved, including additional item on Japan Trust Fund.

2. Report on country visits and recent developments across the Movement

- **Country visits, May – July 2018:** The SUN Movement Coordinator provided an update on her recent country visits to The Gambia, Malawi, Tajikistan, and Kyrgyzstan. The Chair of the Executive Committee reported on his joint visit with the Coordinator to Chad, highlighting areas of progress and major challenges the country is facing. He encouraged Executive Committee members to consider a joint visit to a SUN country with the Coordinator to get first hand insights how the SUN Movement is operating at country level. An updated travel plan of the Coordinator was shared.

Action point: Executive Committee members were encouraged to consider a joint mission with the Coordinator to a SUN country.

- **SUN Movement Pooled Fund:** The first call for proposals of the SUN Movement Pooled Fund has assured funding for 21 projects to national SUN Civil Society Alliances with the overall objective of strengthening their participation in national multi-stakeholder platforms and their contribution to implementing actions to scale up nutrition. Each project is for a maximum budget of USD 114,000. The first projects will start in August and be completed within 12 months. Budget availability for a possible second call for proposal is currently under discussion.

3. Update on SUN mid-term review process

- In the absence of the Executive Committee Task Force leader, the Coordinator presented an update on the SUN Movement mid-term review (MTR), informing that the process was on track. The composition of the independent MTR team was announced early June. The team, led by Richard Manning, has prepared a detailed workplan for the period June-December 2018, a methodology document and an outline of the report. Preliminary findings will be presented by 31 August 2018 to inform the discussion of the SUN Lead Group in September. The mid-term review is composed of surveys (both at country level; and the global level of the SUN Movement support system), interviews, country visits, country case studies and a desk review. The team was pleased with the good response rate to the 360-degree survey. The final MTR report will be delivered on 31 December 2018. The MTR team has regular calls with members of the Executive Committee Task Force and the SUN Movement Coordinator to check in on progress.

Action point: *The Task Force leading the MTR on behalf of the Executive Committee will continue to keep the broader Executive Committee informed on progress.*

4. Update from other Executive Committee Task Forces and Working Groups

(i) Resource Mobilization for SUN Support System

- The Chair of the Working Group on Resource Mobilization, Shawn Baker, informed the Terms of Reference setting the parameters have been finalized and circulated to all members of the Executive Committee. To ensure a comprehensive picture of the funding situation of the SUN Movement Support System, the SUN Movement Pooled Fund has been included in the TORs. Membership of the Working Group will be expanded to include one representative of each SUN Network Secretariat.

Action point: *Working Group reaching out to SUN Networks to complete membership. Define next steps.*

(ii) Nutrition Governance, Finance and Coherence – Vision 2025

- Jane Edmondson, co-lead of the Task Force, informed that the Task Force TORs are under development. Key questions regarding scope and audience still need to be clarified. Considering the complexity of the task, the need for additional resources was raised. It was proposed to consider commissioning parts of the work to an external actor.

Action points: *Task Force finalizing TORs and defining what support is required. SMS to communicate to Task Force name of focal point within the Secretariat.*

(iii) Scope of SUN addressing multiple burden of malnutrition

- Francesco Branca, leader of the Task Force, communicated the group has reached agreement on the scope of work, which covers the following: Defining double burden of malnutrition and policy response; analyzing opportunities and threats; defining implications for SUN.

Action point: Circulate finalized scope of work to all members of Executive Committee. Task Force call planned for mid-September.

5. SUN Lead Group

- **Lead Group Meeting:** The Coordinator provided an update on the SUN Lead Group meeting which will take place on 26 September 2018 from 08:00-11:00 at UNICEF Headquarters in New York. Members of the Lead Group are invited to offer strategic guidance on three agenda items:
 - **SUN Movement 2020 and beyond:** Reflecting on preliminary findings of the SUN Movement mid-term review and providing strategic direction for the Movement for the period 2018-2020 and beyond
 - **Gender equality and women's empowerment:** Lead Group providing strategic guidance on how SUN countries can ensure that women's empowerment and gender equality are central to their national nutrition plans
 - **Healthy and sustainable food systems to address the multiple forms of malnutrition:** Lead Group providing practical recommendations for SUN countries to transform food systems and stem the alarming rise of overweight, obesity and NCDs

Members of the Executive Committee who are in New York during the 73rd session of the UN General Assembly were invited to attend the Lead Group meeting as observers.

Action point: SMS sending save the date to Executive Committee members inviting them to attend the SUN Lead Group meeting as observers.

- **Lead Group renewal process:** The process to renew 1/3 of the SUN Lead Group for the biennium 2019-2020 is underway. The SUN Movement Secretariat conducted an inclusive process to seek input for nominations for potential new Lead Group members. The Coordinator thanked Executive Committee members for their valuable suggestions. A first proposal of a new balanced composition of the Lead Group will be discussed with the Chair of the Lead Group, before the UN Secretary-General will consider the proposal.

6. Any Other Business

(i) Next in-person meeting

- Considering that the final results of the mid-term review will only be available end of December 2018, the Chair proposed to postpone the face-to-face meeting of the Executive Committee to January 2019, and to arrange a teleconference in fall to discuss the outcomes of the Lead Group meeting.
- **Action point:** SMS to propose a date for the next Executive Committee call in fall (likely early November) and identify suitable dates for a two-day retreat in January 2019 in Geneva.

(ii) Japan Trust Fund to scale up nutrition investments

- Meera Shekar updated the Executive Committee on the Japan Trust Fund for SUN. The World Bank executed Trust Fund to support the scale-up of nutrition investments was initially used to set up the SUN Movement. It has been used to support several other SUN-related activities, including participation of country teams at global gatherings. Today it is mainly used to support analytical work of countries but could also be accessed to support for example the development of background papers for SUN Executive Committee Task Forces. The guidelines of the Trust Fund are available on the [WB website](#).

The Coordinator thanked the WB for submitting the 2017 Annual Report of the Japan Trust Fund and expressed the need to get further clarification on the use of the Fund and the connection with SUN Movement activities at country level. She also suggested to include the Fund in the TORs of the Working Group on Resource Mobilization.
