**Terms of Reference/Roles and Responsibilities and Structure of**

**Multi-sector stakeholder platform at federal level**

Two high-level committees (i.e. High Level Nutrition and Food Security Steering Committee ‘HLNFSSC’ and National Nutrition and Food Security Coordination Committee ‘NNFSCC’) govern the implementation of MSNP-II at the national level.

1. **High Level Nutrition and Food Security Steering Committee (HLNFSSC)**
2. **Roles and Responsibilities:**
3. Formulate and endorse macro level policies and strategies on nutrition and food security.
4. Ensure necessary resources for MSNP-II.
5. Make policy decisions on foreign grant needs and development partner support for MSNP- II.
6. Advocate and counsel on nutrition and food security related issues at national and international conferences, workshops, and meetings on behalf of the country.
7. Review MSNP-II’s progress and evaluate its performance and effects.
8. Coordinate about MSNP-II with sectoral ministries at federal level.
9. Provide guidelines and directives to the Federal Level Nutrition and Food Security Steering Committee.
10. **Structure/Composition:**

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| Office holders | Position on committee |
| Hon. Vice Chairman, National Planning Commission (NPC) | Chairperson |
| Hon. Member, Health and Nutrition, NPC | Co-chair |
| Hon. members NPC (agriculture, livestock development, WASH, women children and social welfare, education, federal affairs and local development, communication, commerce and supplies) | Members |
| Secretaries of federal ministries of health, agriculture development, livestock development, drinking water and sanitation, women children and social welfare, education, federal affairs and local development, communication, commerce and supplies | Members |
| Nutrition and food security experts (4, nominated by the Chair) | Members |
| Member Secretary, National Planning Commission | Member Secretary |
| Joint Secretary, Social Development Division, NPC | Joint Member Secretary |

1. **National Nutrition and Food Security Coordination Committee (NNFSCC)**
2. **Roles and Responsibilities:**
3. Implement MSNP-II related national policies and strategies
4. Arrange budget for federal level sectoral ministries to implement MSNP-II.
5. Implement decisions of the HLNFSSC.
6. Provide guidelines and directives to provincial level NFSSCs.
7. Facilitate the formation and operation of provincial and local government nutrition and food security steering committees.
8. Form federal level technical groups and deter- mine their roles and responsibilities for implementing MSNP-II.
9. Review progress of MSNP-II at province and local government levels.
10. Form technical working groups for MSNP-II at the federal level.
11. Coordinate and perform other functions to implement, monitor, review and evaluate MSNP-II at the federal level.
12. Provide guidelines to NNFSS and responsible NPC divisions.
13. **Structure/Composition:**

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| Office holders | Position on committee |
| Hon. Member, Health and Nutrition Sector, NPC | Coordinator |
| Hon. NPC members responsible for health, agriculture, livestock, WASH, women children and social welfare, education, federal affairs and local development, communication, commerce and supplies. | Members |
| Chiefs of the Policy Planning and International Cooperation Division, the Budget and Programme Division and Nutrition Division from the federal ministries of health, agriculture, livestock, drinking water and sanitation, women, children and social welfare, education, federal affairs and local development, communication, commerce and supplies. | Members |
| Director generals of federal departments of health, agriculture development, livestock development, drinking water and sanitation, women, children and social welfare, education, federal affairs and local development | Members |
| Executive Director, Nepal Health Research Council | Member |
| Two nutrition and food security experts (nominated by the Coordinator) | Members |
| Representative of civil society network working on nutrition and food security | Member |
| Representative responsible for health and nutrition from FNCCI or other representative body | Members |
| Joint Secretary, Social Development Division, NPC | Member Secretary |