

Summary Note

SUN Movement Executive Committee Meeting

Teleconference, 1 November 2018

Participants: Shawn Baker (Chair), Tumaini Mikindo (Vice-Chair), Francesco Branca, Lawrence Haddad, Uma Koirala, Lauren Landis, Daysi de Marquez, Meera Shekar, Fokko Wientjes, Gerda Verburg

Apologies: Maria-Bernardita Flores, Abdoulaye Ka, Moin Karim, Martha Newsome, Felix Phiri, Aslam Shaheen (phone connection not working)

Observers: Purnima Kashyap (UNN), Anushree Rao (CSN), Chris Leather (SDN), Rob Bertram (SDN), Yngvil Foss (UNOPS), Brenda Killen (SMS), Elena Gaino (SMS), Marlen Schuepbach (SMS)

SUN Network Facilitators were invited to join the call of the SUN Executive Committee as observers.

1. Agenda and presentation agenda

- The Chair opened the call by expressing delight about the World Food Prize events in Iowa mid-October celebrating the two laureates Lawrence Haddad and David Nabarro for their leadership and outstanding achievements in maternal and child nutrition. SUN was well represented at the events.
- The agenda of the teleconference was presented and approved. Meera Shekar had requested to include an update on Palestine's membership request.
Decision: Agenda approved.
- A two-day retreat of the Executive Committee was announced for 28-29 January 2019 at the SUN Movement Secretariat in Geneva.
Action point: SMS to send 'Save the date' for ExCom retreat, and invite some Lead Group members and the Network facilitators to participate in parts of the retreat.

2. Outcomes SUN Lead Group Meeting

- The SUN Movement Coordinator and the Chair of the Executive Committee reported on the outcomes of the Lead Group meeting, held on 26 September 2018 in New York at the margins of the UN General Assembly. Mrs. Henrietta Fore showed strong personal commitment in her new role as Chair of the SUN Lead Group. Members of the Lead Group provided guidance and made commitments in three areas:
 - SUN Movement 2020 and beyond: preliminary findings of the mid-term review;
 - gender equality and women empowerment as central aspects to the SUN approach;
 - transforming food systems to be sustainable and nutrition-sensitive in order to address multiple burdens of malnutrition.

The Lead Group is expecting the Executive Committee to take responsibility and take processes forward. Executive Committee members who attended the Lead Group meeting noted the expectations to play their role strongly.

Action points:

- *Executive Committee took note of the mandate from the Lead Group to take forward the findings of the final Mid-term review report, and will take action in January 2019 after submission of the report;*
- *Executive Committee took note of the mandate from the Lead Group to commission an independent comprehensive evaluation to be completed in 2020.*

3. SUN Movement Mid-Term Review (MTR): update on process and discussion of preliminary findings

- Lawrence Haddad, Leader of the MTR Task Force, gave an update on the SUN MTR, commissioned by the Executive Committee on behalf of the Lead Group. The review is underway since June; preliminary findings were issued for the Lead Group end of August. Country visits are expected to be completed by 12 November. Mid-November the MTR team will prepare recommendations, and end-November the team will meet with key SUN Movement representatives to present draft recommendations for feedback. The final report will be submitted on 31 December 2018. Lawrence Haddad highlighted some key points from the preliminary findings, including: SUN approach to improve nutrition has merit; behavior change requires sustained high-level support; what can everyone do for SUN; clarify roles of Lead Group / ExCom; too little collaboration between networks; strengthen learning and knowledge management.

Action points: *MTR team will engage with MTR Task Force to review draft recommendations end November; Task Force will continue to keep the broader Executive Committee informed on progress; review of final report in January 2019.*

4. Updates on Renewal of SUN Lead Group and Executive Committee membership

- **LG renewal process**

The process to renew 1/3 of the SUN Lead Group for the biennium 2019-2020 is underway. After an inclusive process to seek input for nominations for potential new Lead Group members, a proposal of the new composition has been discussed by the Coordinator and the Chair and Vice-Chair of the Executive Committee. After revision, the Chair of the Lead Group, the Chair of the Executive Committee and the Coordinator finalized the proposal for consideration by the UN Secretary-General. Next steps: November – vetting process of candidates; December – appointment letters from the UN Secretary-General.

Action points: *SMS to finalize Lead Group renewal process in collaboration with the Executive Office of the UN Secretary-General.*

- **Executive Committee membership**

The Chair reminded Jane Edmondson had stepped down from the Executive Committee. According to the procedures for managing change of status of members, the SUN Donor Network proposed a new member, Mr. Robert Bertram from USAID, to replace her immediately.

In view of the renewal of the Executive Committee membership for 2019, the Chair will circulate a self-assessment survey to all members. It is proposed that the current membership stays on the Executive Committee until after the retreat end of January 2019. Members were encouraged to consider in their self-assessment whether they are in a position to invest the time that is required to engage in the Executive Committee.

Action points:

- Chair to send email to seek concurrence from ExCom members on the new nomination from the SUN Donor Network;
- Chair to circulate self-assessment survey by mid-November to Executive Committee members.

5. Update from Executive Committee Task Forces & Working Groups

(a) Nutrition governance, finance and coherence – Vision 2025

- The Co-Chair, Lauren Landis, will conduct a final round of consultation on the Terms of Reference before circulating to the wider group. Task Force members were encouraged to volunteer as co-chair (replacement for Jane Edmondson).

Action points: Finalize Task Force TORs and appoint new Co-Chair.

(b) Scope of SUN addressing multiple burden of malnutrition

- The Task Force has agreed on TORs and workplan. Francesco Branca, Task Force Leader, proposed to establish two sub-teams working on definition & policy response, and opportunities and threats for SUN engagement.

Action points: Establish sub-teams; Task Force call on 23 November.

(c) Resource Mobilization Working Group

- The TORs have been finalized and circulated. The Working Group is focusing on the financial needs of key SUN support functions (opposed to Task Force 1 looking at financial needs in Nutrition as a whole). The Working Group had a first review of the budget situation of the support system in July.

Action points: Invite one representative per Network to join the Working Group and arrange next call to review overall funding situation of the SUN support system, including SUN Pooled Fund.

6. Updates by SUN Movement Coordinator

(a) Update on SMS Budget 2018-2020

- The Coordinator presented explanation on the updated budget for the SUN Movement Secretariat, for consideration and endorsement by the Executive Committee. The total budget of the Secretariat for 2016-2020 remains the same as approved by the Executive Committee in May 2018 (approximately 33 million USD). However, due to some expected savings in 2018, the estimated budgets for 2019 and 2020 have been increased. These variations are to increase the current salaries of Secretariat's personnel to allow them to fulfill all their tax and social security obligations vis-à-vis the hosting country (Switzerland) and still be able to make a fair earning out of it. On the funding gap of the SUN Movement Secretariat, the Coordinator explained that

additional 6 million USD are to be raised to cover the 2019 and 2020 budget of the SUN Movement Secretariat.

- The Coordinator also invited Executive Committee members to consider in their 2019 budget planning the funding of SUN country representatives participating in the SUN Movement Global Gathering, planned for the second half of 2019.
- **Decision:** *Executive Committee endorsed the updated SMS budget 2016-2020 (version November 2018) and supported Coordinator's decision to increase salaries of Secretariat's personnel.*
- **Action point:** *Executive Committee members invited to send suggestions for potential host countries from Asia for the SUN Movement Global Gathering 2019.*

(c) Outcomes SUN Support System Retreat

- The SUN Movement Secretariat organized a joint retreat with the four SUN Networks on 30-31 October 2018. Network representatives and SMS had a constructive dialogue around the preliminary findings of the MTR and discussed how to change behavior in order to increase coherence of multi-stakeholder action at country level. By mid-December, Networks and SMS will prioritize key areas to focus on in 2019. These priorities of the 'convergence plan' will be presented to the Executive Committee for consideration at their retreat.

7. AOB

(a) SUN Business Network

- The SUN Business Network Secretariat circulated an update to report on progress the Network has made on a number of workstreams over the past months.

(b) Palestine

- The Chair provided an update on the application of Palestine to become a member of the SUN Movement. The aim is to come to a conclusion by the end of this year.

The Chair invited – as a preventive measure – Executive Committee members whose organizations might become a potential grant beneficiary in future funding cycles of the SUN Movement Pooled Fund to step off the call.

6. (d) Update on SUN Movement Pooled Fund

Thanks to growing interest in the SUN Movement Pooled Fund the total funding has increased to USD 13 million. Donors to the Pooled Fund are Switzerland, Ireland, United Kingdom, Canada and Germany. In the 1st Call for Proposals a total of 21 grants were awarded to Civil Society Alliances from 19 SUN countries. Projects are currently being rolled out. The SUN Movement Secretariat is currently working together with UNOPS and other partners on shaping the way forward of the Pooled Fund and the use of the remaining funding.
