

Scaling Up Nutrition Movement - Executive Committee
Adjustments in Membership, Roles and Status of Chair

March 15, 2019

Background: The terms of reference of the Executive Committee of the Scaling Up Nutrition (SUN) Movement were adopted as part of the Stewardship Arrangements agreed to by the Lead Group (attached for reference).

In keeping with article 4.2. “Once formed will transparently develop its rules of procedure”, this is to document certain adjustments in membership, expectations of role of members, the role of the Chair and the creation of an ex-officio role as Special Advisor that have been agreed to by the membership.

Additional member chosen by SUN government focal points: Article 6.3. sets the number of members drawn from different networks “Consists of a maximum of 16 people: five people chosen by SUN government focal points ...”. In light of the growth of the number of SUN member countries, the SUN Lead Group Chair, Executive Committee Chair and SUN Coordinator agreed to add an additional member chosen by SUN government focal points from Asia¹. This was validated by Executive Committee members².

Role of members in bringing points of view of networks to the Executive Committee: Article 4.4. “Members serve for the good of the Movement in a personal capacity, rather than representing any particular nation, organisation or network.” and article 5.3. “Members should be senior persons within their own organisations, and be prepared to serve in a personal capacity for the good of the Movement.” stress the importance of members serving in their personal capacity, for the good of the Movement. Leadership of the Executive Committee has reiterated this in all meetings. At the same time, it is recognized, in line with article 5.2. “Membership will reflect, but not represent, the diverse countries, organisations and networks of the Movement.” that members need to consult with the networks from which they come to bring the points of view of networks to the table. During the January 28-29, 2019 retreat it was clarified that all members are expected to self-organize to consult with members of networks prior to Executive Committee meetings on relevant agenda items, in order to bring those points of view to the table, while not representing the networks.

Enhancing ability of Chair to serve ‘for the good of the Movement’: As per article 4.2. “Once formed will transparently develop its rules of procedure, rhythm of work, expected deliverables and a process for the appointment of its Chair for agreement by the Lead Group” the Executive Committee has adopted procedures for appointment of Chair and Vice-Chair. In light of the expectation that members will dedicate time to actively consulting with the networks from which they are nominated and in recognition of the time commitment required to serve as Chair, it was recognized that the Chair could not be called on to play both roles. Furthermore, the membership felt it was important to further ensure that the Chair not be perceived as representing any one network, but rather the Executive Committee as a whole. Therefore, in the January 28-29, 2019 retreat the membership proposed that the Chair, once

¹ E-mail exchange between SUN Coordinator and SUN Lead Group Chair, November 21st, 2017.

² E-mail exchange between SUN Executive Committee Chair and membership, November 22nd, 2017.

elected, is no longer considered as one of the seats allotted per each network, and that the seat from which the Chair comes would be considered vacant, and filled according to agreed upon procedures. This increases the membership of the Executive Committee by one seat, allotted to the Chair. This recommendation was validated by the Chair of SUN the Lead Group.³

Addition of *ex-officio*, Special Advisor position through 2020: In light of the criticality of the period through 2020 for the SUN Movement, including developing the strategy for the Movement beyond 2020 and contributing to a successful Nutrition for Growth summit in 2020, the Executive Committee recommended that the outgoing Chair, Shawn Baker, continue to serve as a Special Advisor to the Movement, in an *ex-officio* capacity on the Executive Committee, through 2020. The terms of reference of the Special Advisor role are attached in Annex 1. This recommendation was validated by the Chair of the SUN Lead Group.⁴

³ E-mail exchange between SUN Coordinator and SUN Lead Group Chair, February 6th, 2019.

⁴ Ibid.

ANNEX 1:

Terms of Reference Special Advisor to the Scaling Up Nutrition (SUN) Movement

Shawn Baker has been nominated as Special Advisor to the Scaling Up Nutrition (SUN) Movement, advising on the SUN Movement's preparations and inputs to the Nutrition for Growth Summit (N4G) in 2020; and helping to build the Movement's strategy beyond 2020.

Specific tasks:

1. Advise the SUN Coordinator, the Chair and Vice-Chair of the Executive Committee on the design and implementation of the SUN Movement Strategic Review (2019/20);
2. Advise the SUN Coordinator, the Chair and Vice-Chair of the Executive Committee on how best to prepare for, engage with, coordinate and secure follow-up to the N4G Summit in 2020, with the specific aim of ensuring that the views and priorities of Executive Committee stakeholders (representing the SUN Movement) are adequately covered in official preparatory processes and in the outcome documents;
3. Based on key recommendations from the 2019/20 Strategic Review, advise the SUN Coordinator, the Chair and Vice-Chair of the Executive Committee on key issues to be reflected in the 2021-2025 SUN Movement Vision and Strategy;
4. Respond to requests from the Chair of the Executive Committee to gather views and gain consensus from members of the Executive Committee as needed.

Expected Duration:

Until 31 December 2020

Deliverables:

- Active engagement in the Executive Committee meetings (at least 2 retreats + 2 calls per year);
- Verbal and written recommendations to the SUN Coordinator and to the Chair/Vice-Chair of the Executive Committee;
- Advice on representation, coordination and communication for the preparation, participation and follow-up to the N4G Summit in 2020;
- Advice on the development of 2021-2025 SUN Movement Vision and Strategy.