

SUN Movement Executive Committee Call

10 February 2020, 15:00-17:00 CET, Webex

Summary note

Participation

Participants: Meera Shekar (Chair), Tumaini Mikindo (Vice-Chair), Rob Bertram, Nicola Brennan, Lauren Landis, Anna Lartey, Asma Lateef, Aslam Shaheen, Shawn Baker, Moin Karim, Gerda Verburg

Apologies: Lawrence Haddad, Abdoulaye Ka, Uma Koirala, Gladys Mugambi, Felix Phiri, Tatjana von Steiger, Fokko Wientjes

Observers: Jonathan Tench (SBN), Christopher Twiss (CSN), Melanie Bruns (SDN), Marlene Heeb (SDC), Florence Tonnoir (UNN), Romain Massiani (UNN), Wahab Moez (UNOPS), Kyoko Okamura (World Bank), Renee de Jong (SMS), Mairead Peterson (SMS), Maria Pizzini (SMS), Marlen Schuepbach (SMS)

Summary note

1) Opening and welcome

The Chair welcomed all participants to the call and the agenda was adopted.

2) Introduction of new Executive Committee members & 3) Update on the outcome of the self-assessment

The Chair presented key outcomes from the self-assessment 2019 which all Executive Committee members have completed. The Chair invited members to further reflect on the outcomes and find ways to enhance the way of working of the Executive Committee. Three Executive Committee members indicated they are stepping down from their ExCom function after the retreat: Nicola Brennan, Felix Phiri and Aslam Shaheen. The membership terms of Fokko Wientjes and Uma Koirala are currently coming to an end and will have to be reconfirmed by the networks.

With regards to the currently vacant positions for Focal Point ExCom members from Asia and Latin America, the Executive Committee agreed on the selection of three candidates. After final approval from the Lead Group Chair, the individuals will be informed and invited to participate in the Executive Committee retreat in March.

Action and decision points:

- *ExCom agreed on the selection of three new members representing SUN Governments.*
- *SMS will follow up on the onboarding of the new ExCom members after official approval by the Chair of the Lead Group.*
- *The Chair will reach out to the SUN Donor Network to request a nomination of a new candidate for the seat of Nicola Brennan.*
- *The Chair will reach out to the SUN Business Network and Civil Society Network to confirm if they are willing to re-nominate Fokko Wientjes (SBN) and Uma Koirala (CSN) for another term.*

- *The SMS will initiate a nomination process for the seat of an African Focal Point to be nominated after the retreat (replacement of Felix Phiri).*
- *Discuss membership renewal issues, such as selection criteria, at the retreat.*

4) Updates on the Executive Committee retreat agenda

The SUN Movement Secretariat and WFP shared a logistics note for the Executive Committee retreat, taking place from 10-12 March 2020 at WFP headquarters in Rome. As per usual practice, Executive Committee members are invited to arrange their own travel and accommodation.

Irish Aid is concluding the process of recruiting an independent consultant (or institution) to facilitate the ExCom retreat and support the consultation on the Strategic Review (SR). A team of two consultants have been selected, taking up their work in coming days. Because French and Spanish proficiency was not part of the requirements in the consultant's TOR, WFP offered to check whether internal translation support can be provided to translate feedback from SUN stakeholders.

The Executive Committee discussed the draft outline of the retreat structure which the newly recruited facilitator will further refine. Further feedback on the proposed outline is welcome. The proposal is for ExCom to have a collective session with the Strategic Review team and the Networks on the first day to clarify questions, followed by a joint session with the Networks to hear their views.

Action and decision points

- *ExCom members are invited to provide additional feedback on the draft outline of the ExCom retreat structure.*
- *Lauren Landis will clarify the possibility of WFP supporting the translation of feedback from the Movement on the Strategic Review.*

5) Discussion of the SUN Strategic Review draft report

Executive Committee members had a constructive discussion on the draft Strategic Review report. They flagged areas that require clarification or further work by the SR team. The Chair asked members to send their feedback in writing so it can be shared with the SR team in advance of the ExCom retreat to allow them to prepare. The ExCom SR working group will draft the guiding questions which will be sent together with the translated draft report to stakeholders of the SUN Movement to get their feedback on the findings of the report.

Action and decision points

- *ExCom members will share in writing their initial feedback, questions and issues for clarification to the ExCom SR Working Group and Marlen, by COB 12 February 2020.*
- *The ExCom SR Working Group will compile the feedback and share asap with the SR team in advance of the ExCom retreat.*
- *The ExCom SR Working Group will draft a set of guiding questions for the movement-wide consultation and will share them with SMS for translation by Friday morning 14 February.*
- *On 14 February, SMS will circulate the translated draft Strategic Review report together with the translated guiding questions to SUN Movement stakeholders.*

6) AOB

Chief of Staff SUN Movement Secretariat

The Coordinator informed that – following the departure of the SUN Movement Secretariat Director – a vacancy announcement will go out to recruit a temporary Chief of Staff for the position. The terms of reference of the Chief of Staff will be circulated to the Executive Committee. The Coordinator invited the Executive Committee to recommend eligible candidates to apply.

Action and decision points

- *SMS will share the ToR for the Chief of Staff with the ExCom who can disseminate the ToR within their network and refer eligible candidates.*

7) Summary and closing of the meeting

The Chair summarized the meeting, thanked participants and closed the meeting.